

Journal of Innovative Practices in Education (JIPE)

Submission Guidelines

Submission of Articles to JIPE

- Submit your article by sending it as an email attachment to <edjipe@ou.ac.lk>
- Submissions can be either in English, Sinhala or Tamil.
- Submissions in Sinhala/Tamil must include an abstract in English.
- An abstract of 200-250 words should be provided with the article.
- The length of the article should be up to 8,000 words, depending on its category.
- The articles should fall into one of the following categories: Research Articles; Review Articles; Research Communications (Refer to “Submission Categories” for details)
- Carefully check with the “Submission Preparation Checklist” prior to the submission of your manuscript.
- Submit the duly filled out and signed “Author Responsibility Statement” along with your manuscript.
- Please refer to “Author Guidelines” for details.

Author Guidelines

Scope:

JIPE seeks to publish innovative research on the professional practice of education and educators in any content area and at any level related to education and the development of professionals and practitioners in education.

Submission Categories:

(a) Research Articles

Research articles are full length papers based on original research. They should contain an abstract (200-250 words), 3-6 keywords, Introduction, Review of Literature, Methodology, Results and Discussion, Conclusions, Recommendations and Acknowledgements (where relevant) and a list of references (APA7 style). The word limit for research articles is 6,000 to 8,000 words, including Figures, Tables and References.

(b) Review Articles

Review articles are critical reviews of existing literature related to professional practice of education and educators. They should contain an abstract (200-250 words), 3-6 keywords, a well-focused and organized critical engagement with existing research and a list of references (APA7 style). The word limit for review articles is 5,000 to 6,000 words, including Figures, Tables and References.

(c) Research Communications

Research communications are intended to communicate significant new findings in a specific relevant area of limited scope that are worthy of rapid dissemination. They should include an abstract (200-250 words), 3-6 keywords, Introduction, Review of Literature, Methodology, Results and Discussion, Conclusions, Recommendations and Acknowledgements (where relevant) and a list of references (APA7 style). The word limit for research communications is 2,000 to 3,000 words, including Figures, Tables, and References.

Presentation of Manuscripts

- Manuscripts should essentially fall within the scope of the Journal.
- Manuscripts are accepted for publication either in English, Sinhala or Tamil language.
- The manuscripts should follow the standard ethical practices, such as ensuring confidentiality and anonymity of study participants, avoidance of plagiarism and defamatory material...etc.
- The articles should be written clearly and concisely, conforming to scholarly writing style.
- The manuscript should be free of errors and prepared according to the template of JIPE.
- The manuscript should be presented in a single column using double-spaced 12-point text of the relevant font (English- Times New Roman; Sinhala- Unicode; Tamil- Unicode) throughout the article, leaving 1" margins on all sides. Pages should be numbered consecutively.
- Formatting and referencing style should adhere to the Publication Manual of the American Psychological Association (APA 7th ed.). Editorial changes may be made in the manuscripts.
- Manuscripts other than review articles should be generally organized as follows: Title, Abstract, Keywords, Introduction, Review of Literature, Methodology, Results and Discussion, Conclusions, Recommendations, Acknowledgements (where relevant) and References.
- Pages should be arranged in the following order:
 - **Cover Page:** The cover page should include the title of manuscript, the names, affiliations, ORCID ID of all authors and the contact information of the corresponding author. If the research has been published as an abstract/extended abstract in any conference proceedings, it should be cited as a footnote.
 - **Title Page:** The title page will include the title of the manuscript which should accurately and concisely reflect the contents of the article. The title should be 12 words maximum. No author information should be mentioned in the title page.
 - **Abstract:** Provide an abstract of approximately 200-250 words that summarizes the main points of the article. The abstract should be written as a single paragraph and should not contain any references.
 - **Keywords:** Include a maximum of six (6) keywords, which may include important words or phrases relevant to the study.
 - **Paper:** The full paper (other than review articles) will include Introduction, Review of Literature, Methodology, Results and Discussion, Conclusion, Recommendations, Acknowledgements (where relevant) and References.
 - **Biographical Notes:** Submit a biographical note for each author of not more than 50 words on a separate page.
- **Figures and Tables:** All Figures and Tables should be placed within the text at the appropriate points. Number the Tables and Figures with Arabic numerals.
- **Submission Category:** The submission category should be clearly indicated on the cover page: Whether a Research Article; Review Article or a Research Correspondence
- **Author List:** The corresponding author should ensure that all contributing co-authors are included in the author list and have agreed to its submission for publication. No change to the names of authors or order of authors will be accepted after the submission.
- **ORCID ID:** Authors are required to provide their personal, validated ORCID ID (<https://orcid.org/>) which will be displayed on the first page of the published article.
- **Plagiarism:** All submissions will be subjected to plagiarism detection software, and author/s will be advised based on the report and judgement of the Editorial Board.

Submission Preparation Checklist

- Please ensure that all criteria mentioned below are met before submission of your manuscript.
- Non-adherence to any criteria may lead to rejection of the manuscript at pre-screening.

- This submission has not been previously published or submitted to another journal for consideration.
- The manuscript is in line with the scope of the Journal.
- No author information is available in the manuscript and the author details are submitted separately on the cover page.
- The submission category is clearly indicated on the cover page: Whether a Research Article; Review Article; or a Research Correspondence
- The manuscript is within the minimum and the maximum word limits under the relevant category.
- An abstract with a maximum word count of 250 words is included in English.
- Key words (3-6) are included in English.
- A title with a maximum of 12 words is presented.
- The manuscript is checked for language accuracy and is devoid of plagiarism.
- The text adheres to the stylistic requirements outlined in the Author Guidelines.
- Tables and Figures are properly numbered and labelled.
- The in-text and the list of references are presented following the APA 7th referencing style, and where available DOIs or URLs have been provided.